



Correspondent Fast Facts Guide

Contact Information	
<p>General Phone Number: 949-771-2300 COO & Managing Director: Mark Matta – 949-771-2305 – mark@rpfcorp.com SVP Correspondent Operations: Bela Donine – 949-771-2315 – bdonine@rpfcorp.com Seller Administration: Crystal Manning – 949-771-2304 – cmanning@rpfcorp.com Sales Support: Maggie George – 949-771-2316 – mgeorge@rpfcorp.com Purchasing: Gigi Zakaria – 949-771-2335 – gzsakaria@rpfcorp.com Credit: Pete Lunetto – 949-771-2341 – plunetto@rpfcorp.com</p>	
Important Email Addresses, Tools and Resources	
<ul style="list-style-type: none"> ❖ Seller Approvals: SellerAdmin@rpfcorp.com ❖ Secondary Marketing: Locks@rpfcorp.com ❖ Seller Support: Sellersupport@rpfcorp.com ❖ Seller Guide: www.rpfcorp.com ❖ Correspondent Website: www.rpfcorp.com 	
Seller Responsibilities	
<ul style="list-style-type: none"> ❖ MI Cert ordered directly with Mortgage Insurance Company ❖ FHA Case Assignments ❖ UFMIP to be directly to HUD prior to RPF purchasing file ❖ VAFF to be paid directly to VA prior to RPF purchasing file ❖ Self-Insure FHA Loans prior to RPF purchasing file 	
Products	
<p>Available</p> <ul style="list-style-type: none"> ❖ Conventional – Fannie Mae and Freddie Mac ❖ Government – FHA and VA 	<p>Not Available</p> <ul style="list-style-type: none"> ❖ Government – USDA ❖ Government – FHA 203(k) and 203 (h) ❖ NonQM, Jumbo, Manufactured Homes ❖ Home Ready, Home Possible
General Information	
<p>Lock Desk Hours: 8:30 AM to 4:30 PM Pacific Time, Monday - Friday Lock online via website: www.rpfcorp.com Lock extensions available through the website: 7 - Day @ 15bp</p>	<p>Seller Portal: Connect www.rpfcorp.com For Registration Locking of Loans, Closed Loan File & Conditions Delivery Correspondent Forms/Guidelines/FAQS/Contacts: Comprehensive information for our Correspondents www.rpfcorp.com</p>
<p>Fees: Delegated Admin Fee: \$395 Non-Delegated Admin Fee: \$995 (Conventional, Government Loans) Flood Fee: \$15.00 Tax Service Fee: \$80.00</p>	<p>Lender Sponsor Numbers: FHA ID Number: 25799-0000-6 VA ID Number: 902947-00-00 MERS ID: 10022899</p>



Mortgagee Clause	
Royal Pacific Funding Corp. (ISAOA) 4000 MacArthur Blvd., West Tower – 7th Floor Newport Beach, CA 92660	
Post - Purchase	
Servicing Transfer Letter (aka Goodbye Letter) / First Payment:	
Royal Pacific Funding Inc. 4000 MacArthur Blvd., West Tower – 7th Floor Newport Beach, CA 92660	Phone Number: 800-208-7380 Email Address: Servicing@rpfcorp.com
MERS: Correspondent Seller must be active MERS member, able to register and transfer loans through MERS. All loans must be registered with MERS at time of delivery to Royal Pacific Funding and a MERS transfer of beneficial rights and transfer of servicing rights must be transferred to Royal Pacific Funding within 48 hours of purchase using RPF Originator ID #1002899.	
Collateral Delivery Address	
Collateral Delivery Address: Provide original Note, Bailee Letter and Allonge, complete Preliminary Title Report and Certified True Copy of Mortgage to: US Bank National Association Attn: Royal Pacific Funding 235 Fisher Drive, WATERLOO, Iowa 50701 Note: Collateral Package must be delivered within 24 hours after delivery of the closed Mortgage Loan file to Royal Pacific Funding	Note Endorsment: Royal Pacific Funding Without Recourse (Seller) (Signature of Officer) (Officer's Name and Title)
Trailing Documents	
Royal Pacific Funding ATTN: Trailing Documents 4000 MacArthur Blvd., West Tower – 7th Floor Newport Beach, CA 92660	<ul style="list-style-type: none"> ❖ Original recorded security instrument, ❖ Original recorded assignments to RPF, ❖ Original Final Title Policy, and ❖ Any additional documentation specified by RPF
Helpful Hints	
<ul style="list-style-type: none"> ❖ The first payment date must be the 1st of the month no earlier than 30 days from the note date. ❖ The final 1003 signed at closing must match the final AUS ❖ Loans Purchased on the 10th business day the effective servicing transfer date will be the first day of the month following the month of purchase <p>Example:</p> <ul style="list-style-type: none"> • If a loan is purchased on 1/6, the effective servicing transfer date would be 2/1. RPF will collect the 1st payment due. • If a loan is purchased on 1/15, the effective servicing transfer date would be 3/1. Seller would collect the 1st payment due. <ul style="list-style-type: none"> ❖ Final CD missing and/or inaccurate. Please ensure the final CD and all other applicable disclosures are uploaded in Connect at time of loan submission for purchase ❖ UCDP summary report is required ❖ Successful UCD Findings for both Fannie Mae and Freddie Mac is required ❖ Deed of Trust/Mortgage must have true and certified stamp ❖ Proof FHA Upfront MIP or VA Funding Fee has been paid ❖ MERS Transfer must be completed within 48 hours following purchasing file 	